

Sigma Theta Tau Meeting

Date: Dec. 10, 2008

Location: ULL Wharton Hall Rm. 312

Start Time: 10:34

End Time: 12:00

Attendants:

Donna Gauthier

Lisa Broussard

Jeanine Thomas

Ina Koerner

Kim Betances

Kevin Besse

Faye Blankenship

Meeting was called to order per Donna Gauthier, President.

Agenda:

I. Accent on Scholarship (Lisa Broussard):

- a. Went well
- b. Changes for the future are to a) include a break in the morning session, b) allow 318 students more time with their poster presentations, c) N 404 students will be included next year (will incorporate into syllabus), d) location will be changed to Abdallas Hall (check dates for availability), e) incorporating an Ambassador of STT at hospitals to represent and publicize AOS, f) possibility more than one day, f) offer award for best poster/presentation, and g) plan for 175 attendees next year.
- c. Remember Evelyn Wills as a contact for the graduate students.

II. Create 2009 Calendar of Events and Meetings (Donna Gauthier):

- a. Barbara Houfpauer will assist with silent auction. Her email address is hoff2002@bellsouth.net
- b. Also, allow new inductees to help with silent auction (Faye Blankenship has a list of new inductees).
- c. Date of the silence auction: Thursday, April 2, 2009.
Location: A'la Carte'
Speaker: Recipient of research award
CEs: will be offered
- d. Jeanine Thomas (secretary) will check STT website to create a calendar of events.

III. Report on Induction (Faye Blankenship):

- a. Wonderful ceremony.
- b. Kelly Bridges provided the catering because Lourdes no longer offers refreshments. Cost: \$464
- c. There is a need for a better system of communication with graduate students.

There was confusion about who was already a member of STT.

Dr. Gauthier receives monthly updates from STT regarding membership (a method of checking students' memberships).

One graduate student did not pay dues; therefore, the STT certificate was not mailed to the student.

- d. Need a two-fold committee, a reception committee and an induction committee to receive and send correspondences.
- e. Students should be encouraged to pay dues via credit card because regular mail takes too long to confirm membership.
- f. Please note that the STT box of materials is stored in 330-B. Note that postage stamps will be store in this box.

IV. Senior Recognition Award (Donna Gauthier):

- a. Mary Neiheisel is in charge.
- b. It is a self-nominating award
- c. Only one nominate – Rachel Leblanc

V. M. Buford resignation and suggested change to bylaws (Donna Gauthier)

- a. Officers voted to accept M. Buford's resignation as President Elect.
- b. It was voted that the President Elect position not be filled. The position will be eliminated.
- c. Election for 2009 will be held at the Annual Business Meeting.
- d. Elected officer will assume their position on July 1, 2009.
- e. Election held for the president and treasure occurs on even years. Elections held for the vice-president and secretary is on odd years.
- f. Kim Betances, Evelyn Wills, and Patricia Labrose are responsible for the election ballot. Nomination forms will be mailed out and the officers will be announced at the spring meeting.
- g. Talents of Sigma members will be kept separate from the nomination mail outs. This will be addressed at the business meeting.

VI. Treasurer's Report (Ina Koener)

- a. STT balance is \$20, 680.42 (includes a CD that matured for \$7, 153.13)
- b. There are still outstanding checks (awaiting an invoice from Sodexho for approximately \$250.00.
- c. This year we received \$3110.00 from Sigma, spent \$4776.64 (included the expenses of the STT leadership Conference).
- d. A significant amount was spent on STT cords
- e. There was a \$50.00 fine from Sigma for an outstanding bill for cords
- f. It was recommended per Ina to institute an annual audit at the beginning of the year to prevent treasure issues or fines (will get someone from the business office to conduct the audit).
- g. The first treasurer's audit will be held at the end of Ina's term.
- h. It was voted by the board to move the \$10, 000 CD to Home Bank with an interest of 4.5% to 5%.

VII. Research Awards:

- a. Dr. Lisa Broussard excused herself from the discussion about the reward because she had submitted an application for the award.
- b. Only one application was received (Dr. Broussard and Rachel Meyer's) requesting \$900.00. A budget was included in the proposal.
- c. Discussions were held in reference to how to apply for the research award and the amount of the award.
- d. It was voted that the amount of the award will be determined annually based on the annual budget. The award may range from \$500 to \$1000.00.
- e. A motion was made by Kevin Besse to grant \$900.00 research award to Dr. Lisa Broussard and Rachel Meyers, seconded by Jeanine Thomas and Ina Koener. Approved unanimously.

VIII. Other:

- a. Next meeting will be held Jan.23, 2009 at 11:00 am. The location TBA.
- b. The call for nominations will be available to be discussed at the first meeting, copies will be given to Dianna.

Jeanine S. Thomas
STT Delta Eta Chapter Secretary

Emailed to Donna Gauthier on 12/17/08 JST